

TENANT CLEANING CHECK LIST.

TO BE COMPLETED ON VACATION OF PROPERTY

GENERAL CLEANING

1. All window coverings (curtains, vertical, venetians, blinds) must be cleaned
2. All windows, windowsills, window frames, window tracks, sliding door glass, frames and tracks must be cleaned thoroughly. (Hint – the use of a dry toothbrush in the tracks loosens the soil/dust, which can then be vacuumed out with ease repeat if necessary until tracks are clean.)
3. All fly/security screens and frames must be repaired, cleaned and cobwebs removed. (Hint – hose off prior to cleaning windows).
4. Carpets cleaned as per your lease, and if you have a pet, the property must be professionally flea controlled as per your lease agreement, and a receipt for same supplied upon returning keys
Sundry Carpet Cleaning and Pest Control Service 0418 888 514 is our recommendation.
5. All walls must be washed and marks removed from ceilings.
6. All doors (both sides) and door edges and frames must be cleaned and marks removed.
7. Skirting boards must be washed
8. Power points must be wiped over, removing marks
9. All light fittings must be washed and fans must be damp cleaned and all grease removed.
10. All personal property must be removed

THE KITCHEN

1. The bench tops & splash backs must be cleaned.
2. Stove top, oven, griller, all oven and griller trays, exhaust fan. All must be cleaned and degreased thoroughly.
3. Inside and outside of cupboards, cupboard doors and drawers must be cleaned.
4. Floor must be swept and mopped.
5. Sink, disposal unit and dishwasher must be cleaned.
6. Refer general cleaning for walls, windows etc.

THE BATHROOM

1. All mould must be removed from tiles, ceiling and walls.
2. Shower, shower screen, shower doors and bath must be cleaned including shower tracks, all tap and soap dishes
3. Remove toilet seat clean and disinfect the seat and lid; clean and disinfect the toilet bowl inside, outside and behind bowl, clean cistern. Please ensure that floor and tiles behind toilet are clean and disinfected.
4. Vanity and basin must be cleaned inside and out, including around the base of the taps.
5. Floor must be swept and mopped.
6. Mirrors must be polished.
7. Exhaust fan must be cleaned.
8. Refer general cleaning for walls, windows etc.

THE LAUNDRY

1. Floor must be swept and mopped
2. Tubs must be cleaned inside and out, including inside of cabinet.
3. All taps to be cleaned.
4. All linen and broom cupboards are cleaned inside and out.
5. Refer general cleaning for walls, window etc.

EXTERNAL

1. All dirt and oil must be removed from driveways, garage/carport, and exterior areas.
2. Lawns and gardens must be freshly mowed and weeded & grass clippings removed.

POOLS As per your lease agreement a written report and water test dated the day keys are returned is to be provided.

GAS BOTTLES Gas bottles are to be left full and receipt provided to office for same.

GENERAL

Any damage caused to the property by yourselves or visitors must be repaired to original state at your expense.

All rubbish must be removed from the property both internal and external.
Refuse and recycle bins are to be emptied, cleaned and disinfected.

PETS - SEE GENERAL CLEANING # 4

The dwelling will not be considered vacant until all keys/garage remote controls are returned and RENT WILL BE CHARGED UNTIL KEYS ARE RETURNED.

Please note that all of the above must be done to required standard. If not, you will have 24 hours to do the required cleaning, or we can organize cleaners and the cost will be deducted from your bond.